



Bureau for Private Postsecondary
P.O. Box 980818, West Sacramento,
(888) 370-7589 / www.bppe.ca.gov

Branch-
onsite:



6-22-12

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NOTICE TO COMPLY - 000132

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| Institution Name: Los Angeles ORT Technical Institute | Institution |
| Inst. Code: 1919531 | Administrative |
| Street Address: 14519 W. SYLVAN ST. Van Nuys, CA 91411 | Administrator Signature: MR. GAGIK MOVSESYAN Gagik Movsesyan |
| Inspector: Nicolil | Nicole Vinh |
| Signature | Printed Name |
| | Date: 6-22-12 |

VIOLATION(S)

| ✓ | Educ. Code | Description | ✓ | Code of Regs | Description |
|---|------------|--|---|-----------------|--|
| | §94802 | Continuance of Former Approvals. Subsection(s): | | §71705 | Mission and Objectives. |
| | §94897 | Prohibited Business Practices. Subsection(s): | | §71710 | Educational Program. Subsection(s): |
| | §94898 | Merging Classes, Converting Method of Delivery, Changing Locations. Subsection(s): | | §71715 | Instruction. Subsection(s): |
| | §94899 | Approval Required for Programs Leading to Licensed Profession. | | §71716 | Distance Educational Programs – Specific Provisions for Instruction Not in Real Time. Subsection(s): |
| | §94899.5 | Collection of Tuition. Subsection(s): | | §71717 | Satellite Locations. Subsection(s): |
| | §94900 | Required Student Records. Subsection(s): | | §71720 | Faculty. Subsection(s): |
| | §94900.5 | Required Institutional Records. Subsection(s): | | §71730 | Administration. Subsection(s): |
| | §94901 | Requirements for Recruiters. Subsection(s): | | §71735 | Facilities and Equipment. Subsection(s): |
| | §94902 | General Enrollment Requirements. Subsection(s): | | §71740 | Library and Other Learning Resources. Subsection(s): |
| | §94903 | Waiving Provisions Prohibited. | | §71750 | Withdrawals and Refunds. Subsection(s): |
| | §94904 | Ability to Benefit Students. | | §71760 | Self-Monitoring Procedures. |
| | §94905 | Professions Requiring Licensure, Internships. Subsection(s): | ✓ | §71770 | Admissions Standards and Transferred Credits Policy. Subsection(s): (a)(1) |
| | §94906 | Language of Enrollment Agreement. Subsection(s): | | §71800 | Enrollment Agreement. Subsection(s): |
| | §94907 | Mandatory Internal Dispute Resolution Prohibited. | | §71810 | Catalog. Subsection(s): |
| | §94908 | Size of Text in Required Documents. | | §71850 | Minimum Educational Requirements in Order to Award an Undergraduate Degree. Subsection(s): |
| | §94909 | Minimum Requirements for School Catalog. Subsection(s): | | §71865 | Minimum Educational Requirements in Order to Award a Graduate Degree. Subsection(s): |
| | §94910 | Minimum Requirements for School Performance Fact Sheet. Subsection(s): | ✓ | §71920 | Student Records. Subsection(s): (b)(1)(A) |
| | §94911 | Minimum Requirements for enrollment Agreement. Subsection(s): | | §71930 | Maintenance of Records. Subsection(s): |
| | §94912 | Signature, Initials Required. | | §74112 | Uniform Data - Annual Report, Perform. Fact Sheet. Subsection(s): |
| | §94916 | Statement On Loans To Students. | | §74140 | Retention of Advertising. |
| | §94918 | Compliance with Federal Statutes. | | §74150 | Use of Term “University.” Subsection(s): |
| | §94919 | Institutions Participating in Federal Student Financial Aid Programs. Subsection(s): | | §74190 | Agents for Service of Process; Changes. |
| | §94920 | Mandatory Cancellation, Withdrawal, and Refund Policies. Subsection(s): | | §76140 | Record-Keeping Requirements. Subsection(s): |
| | §94922 | Waiving Provisions Prohibited. | | §76215 | Student Tuition Recovery Fund Disclosures. Subsection(s): |
| | §94929 | Reporting of Completion Rate. Subsection(s): | ✓ | Other Violation | Description |
| | §94929.5 | Reporting of Student Performance Data. Subsection(s): | | | |
| | §94929.7 | Documentation of Performance Data. Subsection(s): | | | |
| | §94943.5 | Agent for Service of Process. | | | |

(White) Bureau

(Yellow) Inspector

(Pink) Institution



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**NOTICE TO COMPLY – 000132**

INSTITUTION NAME: LOS ANGELES OPT TECHNICAL INSTITUTE (BRANCH campus)

INSPECTOR'S COMMENTS:

CCR 71770(a)(4) and CCR 71920(b)(1)(A) -

The nature and facts of the violations are listed below:

Most student files did not contain high school diplomas, transcripts, or GED verification. Some files contain "Certification Letter" which student certifies under penalty of perjury the high school they attended, location of high school, years of attendance, and high school graduation date; however, files did not contain proof of and copy of high school diploma. "Certification Letter" is not an acceptable verification document per statute.

NOTE: Evidence of files show school attempted to receive copies of transcripts or high school diplomas from the students' previous high schools; however, institution indicates some of the high schools never responded.

☐ Comments continued on attached ____ page(s).

Inspection Date: 6-22-12 Inspector's Printed Name: Nicole Vinh Inspector Initialed: NV

Institution Administrator Printed Name: MR. GAGIK MOVSESYAN Administrator Initialed: G.M.

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during an inspection by the Bureau.

By no later than 30 days from the date of inspection, you must either: (1) Remedy the noncompliance(s) and sign and submit this form to the Bureau, along with documentation describing how compliance was achieved; or (2) File with the Bureau a written notice of disagreement, specifying the minor violations described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance for each violation was achieved. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Printed Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY July 22, 2012

(White) Bureau

(Yellow) Inspector

(Pink) Institution